

***The City of Au Gres Department of Public Works  
Department is taking applications for the following  
position:***

Combination DPW Worker / Sewer Operator / Water Operator. This position requires a minimum high school diploma or equivalent, proficient in math, possess a valid driver's license, must pass a pre-employment drug test, and background check. The employee is expected to acquire a CDL (class B with airbrakes) within 6 months, a F-4/S-4 water filtration & distribution license within 2 years, and a class "C" sewer license within 3 years. The City of Au Gres will pay for training of all successful licenses. Starting wage \$20 -\$28 based on experience and licenses. This position requires nights, weekends, and holiday work. The position includes 401K retirement, sick / vacation / holiday pay, health, life, and disability insurance. Applications or resumes will be accepted until February 6<sup>th</sup>, 2026 and can be found online at [www.cityofaugresmi.com](http://www.cityofaugresmi.com) or picked up at the Au Gres City Hall, 124 W Huron Rd, Au Gres during regular business hours. A complete job description can be found on our website or picked up at City Hall.

## **CITY OF AU GRES SEWER SUPERINTENDENT/DPW/WATER OPERATOR**

**A Sewer Superintendent/Water Plant Operator/DPW Maintenance**, upon application, shall have the following training and experience: Must be a recipient of a high school diploma or must pass a high school equivalency test prescribed by the Civil Service Board. Ability to pass a pre-employment drug test and maintain a satisfactory driving record.

A Wastewater Treatment Plant Superintendent manages all aspects of a wastewater facility, including operations and maintenance of equipment (pumps, valves, filters) to treat sewage, and ensuring compliance with environmental standards by collecting samples, performing lab tests, adjusting chemical levels, and keeping detailed operational logs. Key duties involve planning operations, overseeing maintenance/capital projects, training staff, preparing reports for agencies (like the EPA, EGLE), managing budgets, and handling emergencies, often requiring 24/7 on-call availability and significant technical knowledge of treatment processes. They manage complex machinery, troubleshoot issues, perform preventative maintenance, and handle sludge/solids, working in varied conditions with potential exposure to chemicals, noise, and heights, often requiring state certification.

A Water Treatment Plant Operator ensures safe, clean water by operating and maintaining equipment, monitoring processes, testing water quality (pH, chlorine, turbidity), adding chemicals, recording data, and ensuring compliance with EPA/state standards; it's a hands-on role involving pumps, valves, filtration, and disinfection, requiring technical aptitude, problem-solving for malfunctions, and detailed record-keeping to protect public health.

A Public Works Maintenance Worker performs general upkeep and repairs for municipal infrastructure like streets, water/sewer lines, parks, and buildings, operating various vehicles (dump trucks, loaders) and tools, handling tasks from pothole patching, mowing, snow removal, and debris cleanup to basic electrical/plumbing requiring physical stamina, mechanical aptitude, and a commercial driver's license (CDL) is required for street sweeping.

### **On-the-Job License Expectation/Licenses:**

The successful candidate will be required to obtain the following professional licenses as a condition of employment. The City will provide necessary training and support to help the employee achieve these certifications:

- A valid Michigan Vehicle Operator's License with a CDL B license with airbrakes endorsement (Not currently required at time of application but must have the ability to obtain the license within six months of employment).
- Water Distribution & Filtration System Operator License (F-4 License & S-4 License) as required by the State of Michigan. (Not currently require at time of application, but must have the education, experience, qualifications, and ability needed to obtain an F-4 and S-4 license and to pass exam within two years of employment).
- Sewer System Operator License (C-License) as required by the State of Michigan. (Not currently required at time of application, but must have the education, experience, qualifications and ability needed to obtain a "C" license and pass exam within three years of employment).

- Continuing Educations Credits are required to maintain licenses

### **Responsibilities:**

Responsible for a wide range of duties to protect public health and ensure the proper functioning of the sewer and water system. Some of these duties include:

- Overseeing all aspects of water and sewer system operation, maintenance, and monitoring.
- Ability to perform data entry and mid-level computer skills (Word, Excel, Outlook).
- Assisting in the repair, testing, and disinfection of water mains.
- Collecting and transporting water samples for analysis.
- Preparing and submitting reports and keeping accurate records.
- Developing and carrying out a cross-connection control program.
- Responding to water and sewer system emergencies.
- Supervising the construction of new mains and service lines.
- Assists with special events and seasonal projects. Put up holiday and other decorations, places barricades and prepares City buildings, parks and grounds.
- Meticulous daily, weekly and monthly “checks” for accuracy and to record, manage and test water pumped, chemical additives including, chlorine and phosphates and test for bacteria and iron levels.
- Regular checking and recording of information related to flow of raw sewage and discharge of effluent and maintenance of sewer lift-stations.
- Experience with heavy equipment such as a plow truck, skid steer, back-hoe and loader.
- Knowledge of safety procedures and precautions involved in equipment operation, maintenance work and confined space entry.
- Knowledge and skills in completing a variety of construction, repair, custodial and maintenance tasks along with the tools, materials and equipment used.
- Ability to effectively communicate, understand instructions and follow directions.
- Ability to establish effective working relationships, use good judgement, initiative and resourcefulness when dealing with other employees and the public.
- Ability to work effectively under stress, with changes in work priorities and in emergency situations.
- Responding to unscheduled call-ins on weekends and after working normal hours is expected. - Customer service and complaint management.
- Ability to read/understand blueprints for the location of essential services, etc.
- Basic plumbing skills are required for removing or replacing water meters, service lines, etc.
- Ability to frequently lift up to 75 lbs. to the waist and 25 lbs. above the head.
- Ability to frequently engage in bending, stooping, reaching, climbing, kneeling, walking, and driving.
- Tolerance for exposure to outside weather conditions, confined spaces, fumes, chemicals (including chlorine), bio-hazardous materials, and loud machinery.
- Ability to perform significant physical exertions associated with public works projects, including frequent manual labor and hand digging.

### Typical duties:

- **Monitoring & Operation:** Read gauges/meters, adjust valves, control flow, operate computerized systems (SCADA).
- **Sampling & Testing:** Collect samples, run lab tests (e.g., oxygen levels, pH) to check water quality.
- **Maintenance:** Inspect, clean, lubricate, and perform minor repairs on pumps, motors, screens, tanks, and grounds.
- **Chemical Handling:** Add chemicals (like chlorine) for disinfection and process control.
- **Record Keeping:** Maintain accurate logs, charts, and reports for regulatory agencies.
- **Solids Handling:** Remove biosolids from lagoons, skim grease, pump sludge.
- **Roads and streets:** Patching potholes, repairing curbs and sidewalks, cleaning and repairing storm drains, and maintaining street signs.
- **Grounds maintenance:** Mowing lawns, planting trees, trimming shrubs, collecting trash and litter, and maintaining parks, playgrounds, and recreational areas.
- **Utilities:** Installing and repairing water and sewer lines, maintaining water treatment and distribution systems, and responding to utility emergencies.
- **Construction and repair:** Assisting with building and repairing streets and sidewalks, water and sewer mains and/or lines, pouring concrete, and working on other construction projects.
- **Equipment operation:** Operating light and heavy trucks, snowplows, street sweepers, and other heavy equipment used in maintenance and construction.
- **Emergency response:** Responding to public works emergencies and performing tasks outside of normal business hours as needed. Available on a stand-by basis, at night or on weekends or holidays, as operational needs demand.
- **Snow and ice removal:** Operating vehicles to clear snow from streets, parking lots, and public grounds.